

Seasonal Intern

Fairbanks Soil & Water Conservation District
590 University Ave. Suite B Fairbanks, Ak. 99709
Phone 907-479-1213 email fswcd@gci.net

The Fairbanks Soil and Water Conservation District (FSWCD) mission is to offer technical expertise to assist private landowners and all citizens of the district in the development of their land and conservation of natural resources.

Duties and Responsibilities: The seasonal intern position will provide support to FSWCD programs and staff as needed and described below.

1. Assist the technical staff with conservation planning, nutrient and pest management and other agricultural programs. This includes site visits and accurate record keeping.
2. Assist with the production of newsletters, posters, publications and preparation and distribution of other information including web page input.
3. Assist in the organization and implementation of the FSWCD conservation tree sale.
4. Work with the Fairbanks Cooperative Weed Management Area (CWMA) to organize and plan invasive weeds activities throughout the FSWCD.
5. Work with the Tanana Valley Watershed Association to assist in their water quality program
6. Assist education coordinator in promoting natural resource education in local schools and communities. This includes classrooms as well as workshops and events. (i.e. Tanana Valley Fair, Home Show, etc.)
7. Other duties as assigned.

Job Requirements:

1. Background in natural science fields and basic understanding of resource management
2. Ability to communicate orally and in writing to individuals and groups
3. Computer proficiency in word processing, spread sheets, power point, etc.
4. Self-starter, must be able to work independently or as a team player
5. Some outside field work required, some weekend and evening hours required
6. Must possess a valid Alaska driver's license and be able to pass a federal background check

Wage and Benefits:

This is a seasonal part-time position not to exceed 20 hours per week during the school year. Hours may increase to 30-40 hours per week during the summer. The pay rate will be \$10.00-12.00 per hour. Application period closes March 10. Send or email resume.